

### CHECKLIST OF AN APPLICATION FOR STUDENT PASS (PRE-ARRIVAL)

BIL	ITEMS	DOCUMENT REVIEW	REMARKS (v/x)
1	OFFER LETTER	<ul style="list-style-type: none"> <li>1 copy of original offer letter</li> </ul>	
2	ACADEMIC CERTIFICATION	<ul style="list-style-type: none"> <li>1 copy of academic certifications and any other documents applicable as an entry qualification. <b>(for record purpose only)</b></li> </ul>	
3	MEDICAL EXAMINATION	<ul style="list-style-type: none"> <li>Pre-medical examination report before enter Malaysia.</li> </ul>	
4	NOC / LOE ( IF NEEDED)	<ul style="list-style-type: none"> <li>No Objection Certificate (NOC) for students from Sub-Saharan countries / LOE for countries of Federal Republic Of Nigeria/Iran</li> </ul>	
5	PICTURE	<ul style="list-style-type: none"> <li>2 pieces of passport-sized photograph (3.5cm x 5cm) with <b>blue</b> background. (soft copy and hard copy)</li> </ul>	
6	PASSPORT	<ul style="list-style-type: none"> <li>1 copy of passport which contains every page. (2 pages on A4 size)</li> <li>Student passport validity period must be at least 12 months from the date of application.</li> </ul>	
7	PAYMENT (PROCESSING FEE)	<ul style="list-style-type: none"> <li>Please make cheques or bank drafts payable to <b>BENDAHARI UnisZA</b></li> <li>Or by Telegraphic Transfer to Bank Account No.: 13017010082400 Swift code : BIMBMYKL Bank: BIMB Bank</li> <li><b>Payment :RM1155.40 (for 1 year)</b> <b>RM1356.80(Indonesian Student only/for 2 years)</b></li> <li>Payment includes the cost of the EMGS processing fee, delivery charges and also 6% GST.</li> <li><b><i>(Applications without payment will not be processed)</i></b></li> </ul>	The bank draft or copy of telegraphic transfer form which was processed by your bank must be attached with the above certified supporting documents.
8	MALAYSIAN HIGH COMMISSION/EMBASSY ADDRESS OR CONSULATE	<ul style="list-style-type: none"> <li>To submit the Visa Approval Letter (VAL) in the students country of residence</li> </ul>	
9	ENTRY POINT INTO MALAYSIA	<ul style="list-style-type: none"> <li>Example : Kuala Lumpur International Airport(KLIA)</li> </ul>	
10	PERSONAL BOND	<ul style="list-style-type: none"> <li>1 original form of Personal Bond and 1 duty stamp.</li> </ul>	Prepared by the institution
11	INSURANCE POLICY	<ul style="list-style-type: none"> <li>Cover note for valid insurance coverage.</li> </ul>	Prepared by the institution

12	IM14	• 1 completed copy of IM14 form	Prepared by the institution
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Any further queries regarding this matter please contact:

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Or

#### HOW TO TRACK YOUR APPLICATION?

Visit:

[http://educationmalaysia.gov.my/index.php/emgs/  
application/searchForm/](http://educationmalaysia.gov.my/index.php/emgs/application/searchForm/)

Or

Get the EMGS app in your mobile phone & track  
your application:  
Google play>>App store

feel free to visit us at our office (Sunday to Wednesday : 08.00 am - 04.45 pm, Thursday : 08.00 am - 4.30pm), Block B.

**Table 1**

**Visa Fees By Country**

Country	Single/Multiple Entry Visa (RM)	Transit Visa (RM)
Argentina	20.15	4.10
Bangladesh	20.00	20.00
Bhutan	20.00	20.00
Bolivia	11.00	11.00
Burma	19.50	6.60
Brazil	17.00	17.00
Bulgaria	21.90	11.00
Chile	24.50	24.50
P.R.China	30.00	30.00
Costa Rica	9.00	20.00
Czech & Slovak	19.30	8.20
Denmark	6.00	-
Dominican Republik	12.90	9.65
Ecuador	7.00	0.50
Finland	7.00	-
France	12.90	-
Haiti	16.00	6.00
Hungary	21.45	10.30
India	50.00	50.00
Indonesia	15.00	3.50
Israel	9.70	1.10
Itali	9.50	-

South Korea	30.00	15.00
Liberia	13.00	13.00
Mexico	17.50	17.50
Myanmar	20.00	20.00
Nepal	20.00	20.00
Panama	14.50	14.50
Pakistan	20.00	20.00
Peru	20.00	20.00
Poland	26.20	8.00
Portugal	6.50	6.50
Saudi Arabia	17.20	8.60
Sri Lanka	15.00	15.00
Sudan	12.90	4.30
Amerika Syarikat	6.00	20.00
Uruguay	13.50	13.50
Venezuela	18.00	18.00
Vietnam	13.00	1.50

\*Fees for other countries that had not been mentioned above is RM20